

COUNSEL'S CHAMBERS LIMITED

A.C.N. 000 111 302

When replying please quote

Friday 29 May 2009

CIRCULAR TO SHAREHOLDERS AND CLERKS
WENTWORTH & SELBORNE CHAMBERS

FINAL REMINDER:
COMPLETE POWER SHUTDOWN
TO SELBORNE & WENTWORTH CHAMBERS

- Saturday 30 May 2009 - 6.30am to 12pm.
- All electrical devices must be switched off before you leave this afternoon.
- Absolutely no access to the building during the shutdown period.

During the shutdown there will be absolutely no electricity in the building. There will be no lifts and no lighting in the building at all.

There will be no access to the building during the shutdown period.

It is strongly recommended that all electrical devices, especially laptops and personal computers are switched off tonight. Failure to turn off electrical devices may result in their damage.

By this stage floors with PABX and other older phone systems should have already contacted their service provider to back up all programming and to be on standby to address any problems come Monday morning.

If you have any questions, please contact Lee Albert of our office on 9231 3644 or at lalbert@counselschambers.com.au

Regards,
Debbie George
GENERAL MANAGER

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