

30 April 2009

CIRCULAR TO SHAREHOLDERS AND CLERKS
SELBORNE & WENTWORTH CHAMBERS

**REMINDER - UPCOMING BUILDING
WORK**

Further to the Circular of 17 April 2009, there are several maintenance and upgrade works scheduled to take place in the coming weeks. Following is a brief summary of works that are programmed:

Upgrade of Concourse Doors and Frames (After hours and over the next two weekends);

Over consecutive weekends, each of the Front Glass Doors on the front concourse will be upgraded and/or replaced. The doors frames will be upgraded to match the new façade, and new security and access equipment installed to enable easier after hours access.

Some preliminary work will take place after 6pm, if you are leaving the building after this time, please observe all signage and directions.

The work is not expected to cause any major disruptions for those wishing to access the buildings on the weekends and after hours, however access out of the building may be diverted to the side entrances for safety reasons.

Selborne Chambers – Upgrade to Lift Electrical Supply (This Saturday)

All of the Selborne lifts will be out of service on Saturday 2 May 2009 to upgrade the electrical supply to the Lift Motor Room. There will be absolutely no lift service in Selborne Chambers on Saturday.

All access will be diverted through Wentworth Chambers.

BCA Upgrade Stage 9.5 – Selborne & Wentworth Chambers and Lockhart Chambers (continuing until 30 June 2009)

The upgrade of fire services and stair pressurisation in the buildings has commenced and is continuing after hours. These urgent upgrades have been programmed to minimise any disruption to Shareholders, and work has been confined to the weekends and after hours.

Lockhart Chambers will be most affected, with access required to all areas including Chambers. Our Maintenance Staff will be liaising with Clerks to make arrangements for access and to pass on details of progress.

If you have any questions regarding these matters then please call 9231 3644.

Lee Albert
Operations Manager