

Thursday 9 April 2009

CIRCULAR TO SHAREHOLDERS AND CLERKS
WENTWORTH & SELBORNE CHAMBERS
TENANTS OF LOCKHART CHAMBERS

Building Closures for **Easter and Anzac Day 2009**

Selborne and Wentworth Chambers and Lockhart Chambers will be closed for the public holidays during the Easter period and Anzac Day. The dates the buildings will be closed are:

- Good Friday, 10 April 2009.
- Easter Monday, 13 April 2009.
- Anzac Day Holiday, Saturday 25 April 2009.

Counsel's Chambers staff will not be on duty during the entire Easter weekend, from Good Friday through to Easter Monday inclusive, and our usual maintenance staff will not be on duty on Anzac Day, which falls on a Saturday.

To enter the building, you will require your access card. Please ensure that your card is current and working, the deadline for renewals is 3pm today. If floor staff require access and do not have a card, Clerks can issue floor cards at their discretion.

Also, please advise Counsel's Chambers of any building work you may have planned for the Easter break. It is important that we are aware of any contractors who intend to work in the building.

For further information, please contact the Maintenance Office on 9231 3644.

Lee Albert

OPERATIONS MANAGER